



**TAMILNADU INDUSTRIAL DEVELOPMENT CORPORATION LTD.
19-A, RUKMINI LAKSHMIPATHY ROAD, EGMORE, CHENNAI - 600 008.**

Application for the post of:.....

PERSONAL DATA

1. Name in full :
(In BLOCK LETTER)

2. Sex :

3. Address for Communication :

Mobile No.

4. Permanent Address :

5. Place of Birth :

6. Date of Birth :

7. Age :

8. Marital Status : YES / NO

If Yes,

a) Name of the spouse :

b) Whether employed : YES / NO



c) If yes, Particulars of Employment of spouse as below:-

Name of the Employer	Address of the Employer	Length of Service	Designation

d) Number of Children:

Sl. No.	Name of the Children	Age	Educational details

9. Family History:

Sl. No.	Name	Age	Employment details, if any.
1.	Father :		
2.	Mother :		
3.	Brothers :		
4.	Sisters :		



10. i. Name of the Religion :

ii. Name of the Community :

iii. Name of caste / sub-caste :

11. Languages known:

Sl.No.	Name of the Languages known	Speak	Read	Write

12. Reference (at least two references not related to the applicant and residing in India may be given)

Sl.No.	Name	Address	Position	Telephone No.
1.				
2.				



13. Details of physical disability of
Permanent nature or chronic illness, if any :

14. Qualification and Experience :

(i) EDUCATIONAL QUALIFICATIONS

Sl. No.	Name of the School / College	Name of the University	Examinations passed with month / year	Special Subjects	% of marks & Class



(ii) Detail of Experience (Starting from the present employment)

* Add separate sheets, giving description of work as Annexure

Sl. No.	Employer's Name & Address	Position Held		Duration with dates	Description of Work*	Major Responsibilities	Last salary drawn with break up details
		On Joining	On Leaving				



(iii) SEMINARS / COURSES ATTENDED

Sl. No.	Name of the Organizer / Institution	Topic	Duration & Period

GENERAL

- I. a) any relative or acquaintance
working in this Corporation : YES / NO
If yes, give details :
- b) Details of relatives working in other
Public Sector Undertakings / Government :
- II. a) Membership with Professional Institutions :
b) Other Institutions :
- III. Sports proficiency :
- IV. Any political affiliation. If so, give a
Brief detail :
- V. Have you applied before to this Corporation :
- VI. Minimum gross emoluments acceptable :
- VII. Minimum joining time required :



DECLARATION

I,.....solemnly declare that the details given above are true to the best of my knowledge and I will produce the supporting documents for the same and in case, if the details given are found not correct, I shall abide by the action of the management.

SIGNATURE OF THE APPLICANT

Place:

Date:

Enclosures - A copy of the following duly self attested:

1. Age Proof
2. Aadhar card
3. Community Certificate
4. Educational Qualifications
5. Experience Certificates from previous and present employers.
6. No Objection Certification from the present Employer
7. Any other relevant details



GENERAL INSTRUCTIONS:

- 1) Applicants should ensure the eligibility for applying to the post called for and shall use this application format for furnishing the details as required.
- 2) Applicants shall ensure signing of all the pages of the Application duly filled in.
- 3) Applicants shall ensure attaching a copy of the necessary certificates / testimonials / documents as may be required to meet the eligibility as prescribed.
- 4) The Selection will be made on the basis of the marks obtained by the applicants in the Written Examination and Personal Interview.
- 5) Applicants are required to produce all the originals at the time of Written Test / Personal Interview.
- 6) Applicant should possess an adequate Knowledge in Tamil on the date of Notification.
Explanation: For this purpose, a person will be deemed to possess an adequate Knowledge in Tamil in the case of a post for which Educational Qualification prescribed is the minimum general educational qualification and above he/she must have passed the SSLC/HSC/Degree etc., with Tamil as one of the languages or studied the High School course in Tamil Medium and passed the SSLC Public examination in Tamil medium.
- 7) Applicants who do not possess an adequate knowledge in Tamil may also apply. If selected, they should pass the Second Class Language Test (Full Test) in Tamil within a period of two years from the date of their appointment, failing which they will be discharged from service.
- 8) The following acts will end in disqualification or debarment:
 - a) If an applicant attempts to canvas and bring influence on the Management or any of the Member of the Interview Committee personally / by letter / through relatives, friends patrons, officials or other persons.
 - b) If an applicant attempts any tampering, alteration with the documents or certificates, he / she are liable to be debarred from appearing for any of the selections and examination conducted by TIDCO.



- c) Applicants furnishing false particulars in the matter of qualification medium of instruction or the nature of pass in various subjects, experience gained, their religion or community, disciplinary proceedings, punishment etc.
- 9) TIDCO reserves the rights to accept or reject any application without assigning any reason thereof.
- 10) TIDCO reserves the rights to cancel the selection process at any time without assigning any reason thereof.
-